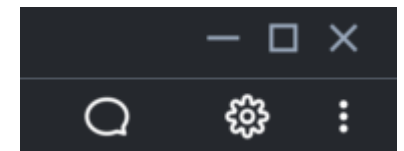


# South Carolina Boating Infrastructure Grant Workshop

The meeting will begin shortly

Below are some tips for a great virtual experience

- Close out of any other programs on your computer to improve connection.
- Mute your microphone, turn off camera, and make sure name is displayed correctly in the attendees list.
- We recommend setting your view to **“Active Camera”** for the best presentation viewing
- If you are experiencing any technical issues, leave the training and rejoin



Chat button

Click to control the **view**  
(who you see)

Click to show/hide  
**attendees** sidebar

Click to show/hide  
the **chat** sidebar



Click to toggle your **microphone** --  
muted (**red**), and unmuted (**green**).

Click to toggle your **camera** --  
off (**gray**), and on (**green**).

Click to leave  
the meeting

# Poll Instructions

- Scan QR code with smartphone and answer poll questions, then hit submit
- Or go to [menti.com](https://menti.com) and use code at top of page to get to the questions

# Goals

- Interpret BIG Program Objectives
- Determine Eligibility
- Locate BIG Application Resources
- Produce BIG Application
- Carry out Award Requirements

# Agenda

- **2:00PM** Welcome and Program Introduction
- **2:15PM** Funding Opportunities and Eligibility
- **2:30PM** Program Updates and Requirements
- **2:45PM** Application Process
- **3:00PM** What Happens If I Get the Award and Compliance
- **3:15PM** Doing Business with SCDNR, Reimbursements
- **3:30PM** Program Resources and Other Opportunities
- **3:40PM** Closing Remarks and Open Discussion

# Welcome and Program Introduction

Ben Stone

# South Carolina BIG Program Staff



- **Ben Stone** BIG Program Coordinator
- **Kathryn Johnson** CVA Admin
- **Vacant** CVA Outreach Biologist
- **Kim Joyner** Grants Coordinator
- **Nikki Kizer** Grants Coordinator
- **Eileen Heyward** Grants Administrator

# Boating Infrastructure Grant (BIG) Program



Established with the Sportfishing and Boating Safety Act of 1998 (Public Law 105-178), implemented nationally by USFWS

Funded through the Sport Fish Restoration and Boating Trust Fund which is derived from excise taxes on fishing equipment, motorboat and small engine fuels, import duties, and interest on the fund.

**Scott Meister USFWS SE Regional BIG Coordinator**



# Construct, Renovate, and Maintain Boating Infrastructure

Benefit Transient Recreational Boaters

Transient: 15-day visit or less at a BIG facility

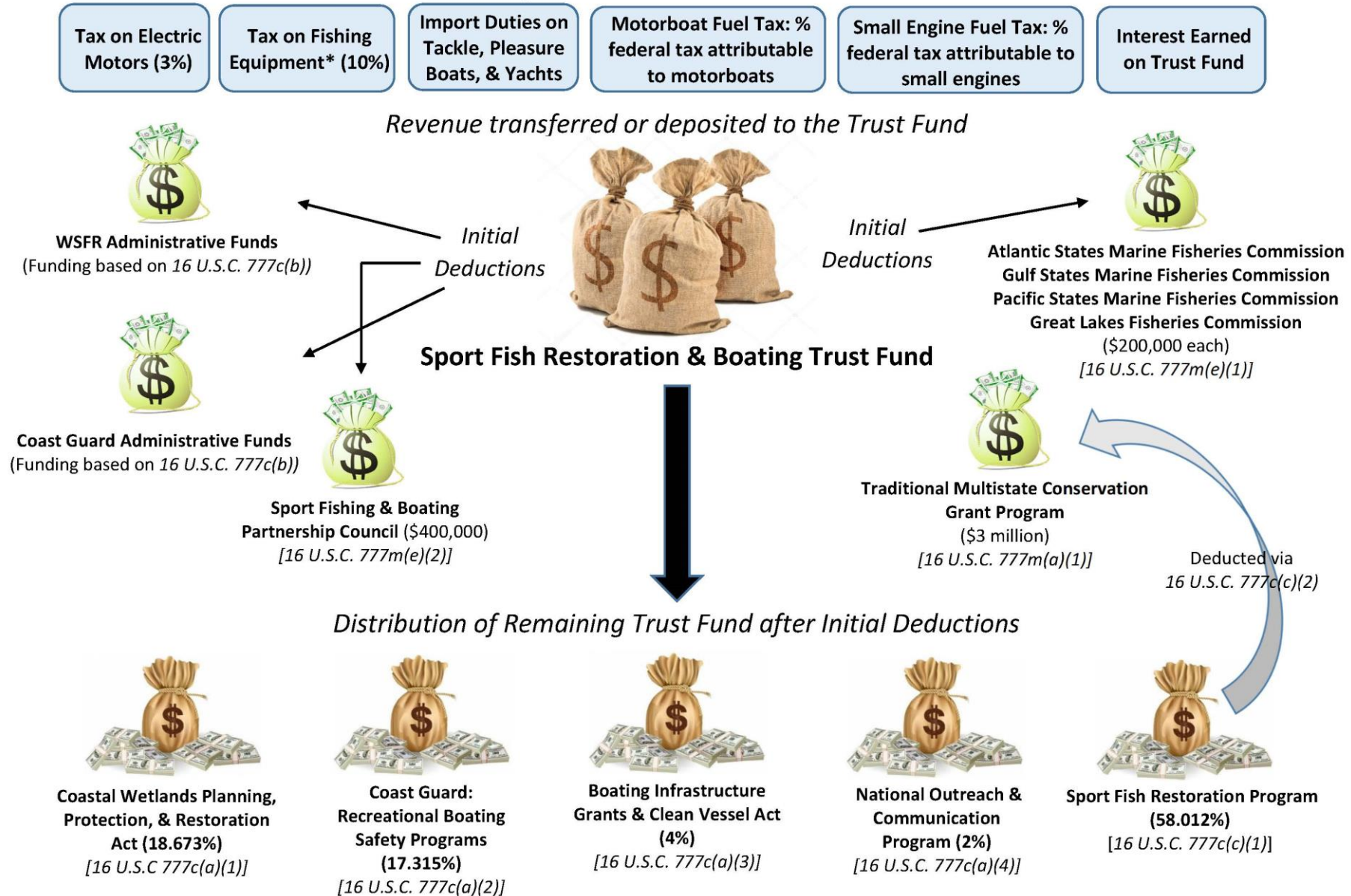
Recreational: “operated primarily for pleasure; or leased, rented, or chartered to another person for the latter’s pleasure”-defined by USFWS

Larger vessels: Over 26’, generally non-trailerable

\*\*\*Federal Tax Dollars benefitting the public



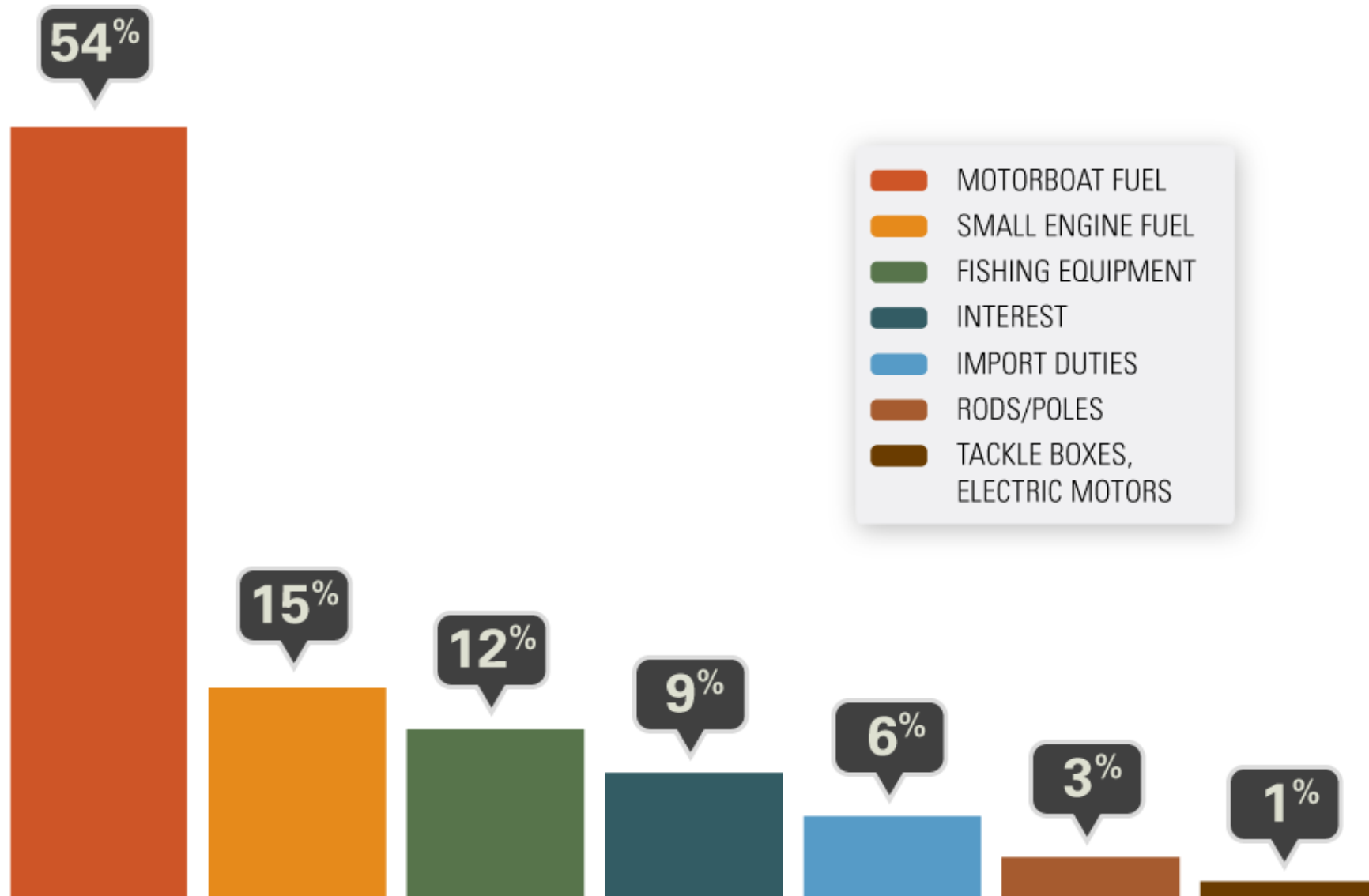
# Sport Fish Restoration Act



\* Tax on fishing tackle boxes is 3% (IRS No. 42). Tax on fishing rods/poles is 10%, with a maximum tax of \$10 per article (IRS No. 110). Tax on fishing lines does not apply to lines over 130lbs test (IRS No. 41).

# TRUST FUND REVENUE SOURCES

SPORT FISH  
RESTORATION



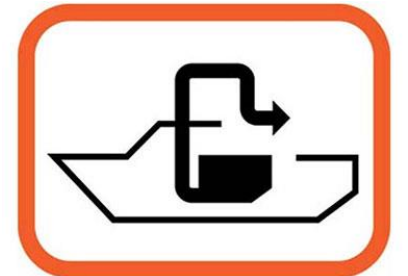
# Demonstrated need for BIG

>600,000 non-trailerable, recreational boats in the US.

Number of transient vessels exceed the capacity of existing facilities.

Users are expecting more amenities and scaled up utilities- increased shore power, WIFI, security, shore-side facilities

Vessels of this size require access to sanitary services and therefore need docking facilities to access pumpout stations





# Charleston boating life: Demand is up, marinas are full. What's a skipper to do?

BY ADAM PARKER APARKER@POSTANDCOURIER.COM

SEP 29, 2023



A man walks down the dock at the Harborage at Ashley Marina in Charleston on Sept. 10, 2023. Henry Taylor/Staff

BY HENRY TAYLOR HTAYLOR@POSTANDCOURIER.COM

# BIG Grants- Tiered grants

## Tier I

- Typically under \$300,000 in federal funding available for construction projects each year
- Compete against other SC projects.
- Projects selected by SC BIG Advisory Committee
- One or more may be selected depending on requests.
- Can submit more than one BIG proposal (TI & TII) as long as the projects are not dependent on award of the other, must stand alone.



SC DEPARTMENT of  
**ENVIRONMENTAL  
SERVICES**

  
**Sea Grant**  
S.C. SEA GRANT CONSORTIUM



FY 2017 BIG Tier I Recipient  
Replace Power Pedestals



## Tier II

- \$ 1.5 million (federal) funding limits on projects.
- Compete against all other projects nationwide.
- Judged by national scoring committee coordinated by USFWS
- Approx. \$10-16 million/funding cycle.
- Can submit more than one BIG proposal (TI &TII) as long as the projects are not dependent on award of the other, must stand alone.



SHM Charleston City Marina  
BIG Tier II

# BIG Eligibility

Both public (state, county, cities, towns, or villages) and private (any facility not associated with government) marina facilities located in South Carolina are eligible for funding.

Grantees must

- Have a Unique Entity Identifier (UEI) in the System for Award Management (SAM) -free
- Have active registration in the SC Procurement System (Approved SC Vendor)-also free
- Meet requirements of BIG federal regulations in 50 CFR Part 86

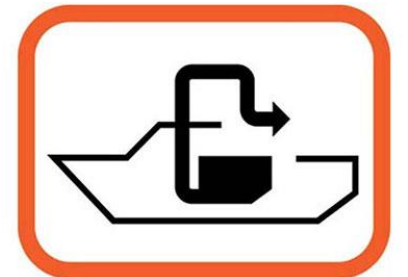
Complete application packets are due to [stoneb@dnr.sc.gov](mailto:stoneb@dnr.sc.gov) by 5pm on July 1, 2025



# BIG Eligibility

Facilities must:

- Be designed for use by transient, recreational vessels at least 26' in length.
- Be located on navigable waters.
- Be in water greater than or equal to 6 feet of depth at the lowest tide
- Allow reasonable public access to all recreational vessels.
- Charge equitable fees.
- Be open for reasonable periods.
- Provide security, safety, and service (including a **pumpout** for overnight facilities).



# BIG Eligible Activities

Boat slips, docks, piers, gangways

**One-time** dredging

Mooring Buoys

Fuel docks-fuel dispensers

Restrooms/ showers

Laundry facilities

Attenuators

Maintenance of transient boater facilities

Waste disposal/ recycling for boaters

Courtesy docks

Day docks

Permitting and planning

Security systems

Communication

“Dredging can qualify as an eligible action under the grant only if the costs for the dredging-related actions do not exceed **\$200,000**” Part 86 Subpart B §86.15

# BIG INELIGIBLE Activities

## **Routine dredging**

Facility administration and operation

Routine cleaning

Trash and litter collection and removal

Acquiring land

Constructing shops and retail buildings

Facilities for administration- offices

Services for boats on land- dry docks, stacks

Transport boats to serve mooring areas

Parking lots



# Program Updates & Requirements

## Kathryn Johnson

# BIG in South Carolina

- 51 Awards/Projects Going Back to 2001 (not all completed)
- 27 Partners-Marina Facilities
- 9 Projects Currently Open
- 2024
  - Tier I-Three applicants
  - Tier II-No applicants

# BABAA

- Build America, Buy America Act (BABAA)
  - All iron and steel used in the project are produced in U.S.A.
  - All manufactured products used in the project are produced in the United States.
  - All construction materials are manufactured in the U.S.A.
  - Awards issued on or after 5/14/2022



# Requirements

- Environmental Compliance
  - BIG federal guidelines may not align with state regulations
  - SCDNR is a commenting agency.
  - Check DHEC OCRM and USACE regulations prior to submitting your project.

**SC BOATING INFRASTRUCTURE**  
GRANT PROGRAM 



SC DEPARTMENT of  
**ENVIRONMENTAL  
SERVICES**





Docks and piers should not impede navigation.





# Minimize Direct Impacts to Shellfish

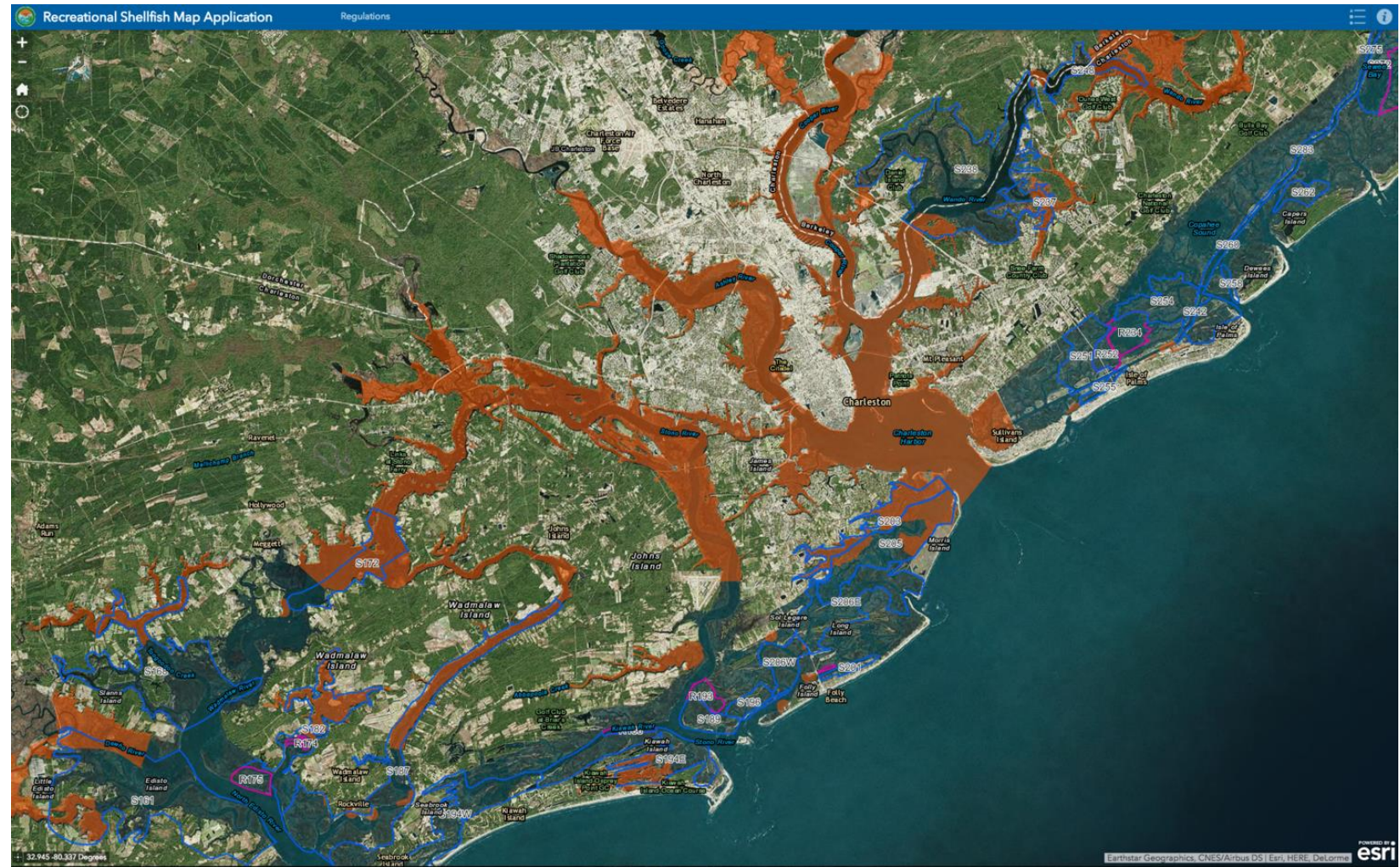
- Projects should be designed and constructed to minimize disturbance to shellfish resources
- May require the relocation and/or redesign of docks, pilings within an existing oyster reef.





# Avoid Indirect Impacts to Shellfish

- Docks should be located to minimize interference with shellfish management operations or other mariculture activities.
- Cannot impair water quality limiting public use of shellfish in the area.
- R.30-12 E.(1)(c) New marinas...are not allowed in waters classified for shellfish harvesting... or expanded existing marina that does not close any additional waters for shellfish harvesting.



<https://scdnr.maps.arcgis.com/apps/webappviewer/index.html?id=cbef2c2aofg9449fa87dd25c7117ad865>



# Avoid dredging of intertidal areas

- Marinas should be located in areas where maximum physical advantages exist and which do not require the dredging and filling of productive intertidal and shallow subtidal areas.
- Slips should only be located in areas with adequate water depths that will not require future dredging to maintain access.

The most common salt marsh plant species in the Southeast provides us with a wealth of benefits!



### Habitat

- Salt marsh is the second-most productive ecosystem on the planet. Its productivity is fueled by the recycling of nutrients, largely from *Spartina alterniflora*. The plant dies in the fall, forms wrack, and breaks down (decomposes) to release its nutrients back into the system.
- Over 75% of the commercially important species in the Southeast use the salt marsh during their life cycle.
- A number of animals such as shrimp, crabs, fish, and birds use the marsh as nursery habitat, feeding grounds, and resting areas.

### Erosion control

- *Spartina* rhizomes (underground stems) and root mats stabilize the marsh mud, protecting against erosion.
- *Spartina* stalks break up wave energy before it reaches the land, lessening the impacts of storms.
- *Spartina* stalks also trap sediment which helps protect against sea level rise.

### Clean water

- Salt marshes filter pollutants from the water column that enter our estuaries from non-point sources such as houses and roads.
- *Spartina* helps remove pollutants from the water, such as pesticides, heavy metals, and nutrients.
- Marsh sediment can act as a sponge, burying and absorbing pollutants, thus minimizing the toxic effects.

SMOOTH CORDGRASS

## *Spartina alterniflora*

A salt marsh is a coastal wetland that serves as the transition zone between land and salt water. The dominant salt marsh plant in southeastern estuaries is *Spartina alterniflora*. This amazing plant can tolerate being covered by salt water twice a day.



**Salt marsh distribution**

*Spartina alterniflora* is found throughout the Atlantic and Gulf of Mexico coasts. It is a dominant coastal habitat with about 1,000,000 acres in North Carolina, South Carolina, and Georgia.

USFWS NRI

# Requirements Continued

- Infrastructure must be used for recreational transient boaters for its “useful life”~Typically 20 years for infrastructure
- Adhere to Scope of Work and BIG requirements even if marina is sold
- Subrecipient Agreement between SCDNR & marina facility
- “This Notice of Grant Agreement shall be incorporated by reference into any subsequent deed or other legal instrument by which the Subrecipient divests itself of any interest in all or a portion of the Property”

# Application Process

## Ben Stone

**An Applicant's Guide to the  
Boating Infrastructure Grant Program**



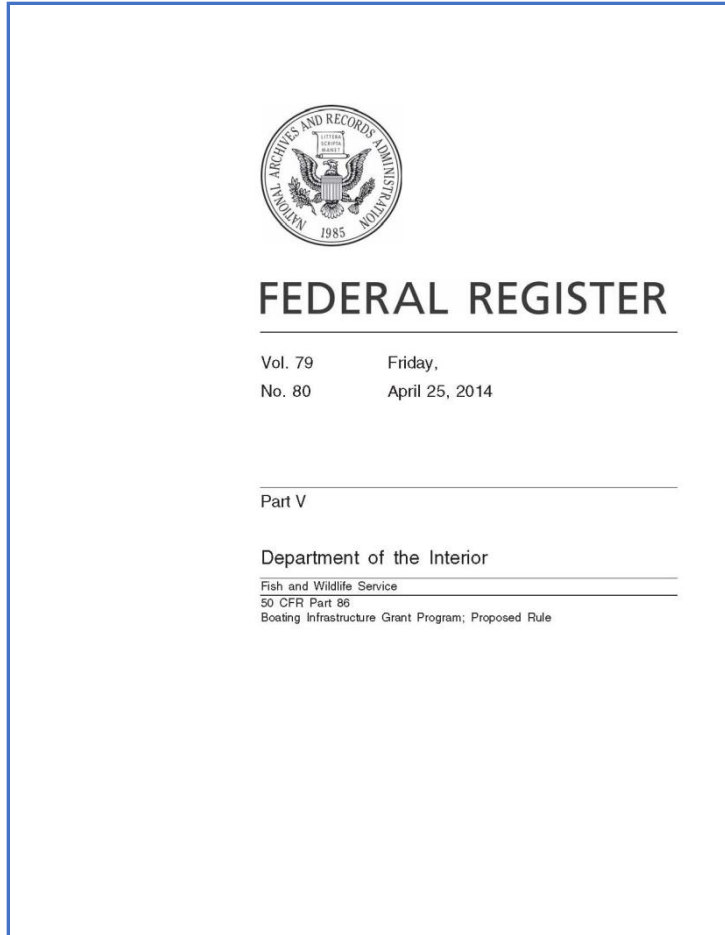
**Published by the  
States Organization for Boating Access**



<https://sobaus.org/resources/publications>

<https://www.dnr.sc.gov/marine/big/resources.html>

# Guiding Documents for BIG



## 50 CFR Part 86

### Boating Infrastructure Grant Program

- Eligibility
- Funds and matching requirements
- Application Process
- Grant Administration
- Facility Operation and Maintenance
- Useful life

## 2 CFR 200

### UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS

<https://www.dnr.sc.gov/marine/big/resources.html>

# Guiding Documents for BIG: The NOFO

## Application Requirements:

- Project Summary (1 page)

- Project Statement (10 page)

  - Need

  - Purpose

  - Objectives

  - Results/expected benefits

  - Approach

  - Relationship with other grants

- Budget Form

- Budget Narrative

  - Match and other contributions

  - Contingency costs

  - Proration

  - Program Income

  - Equipment

  - Useful Life

- Response to Ranking Criteria

- Drawings/ Maps/ Photos (20 page)



# Your Application- Proration

**Does this project benefit only transient recreational boaters over 26'?**

- If **YES**, then you may assign 100% of the costs to the BIG grant application-i.e. transient only dock
  - If 100% eligible, then up to 75% could be covered by BIG
- If **NO**, then you will determine a percentage of eligible use and ask for that percentage.
- Must provide a breakdown of costs, including the basis or method you used to allocate costs between eligible and non-eligible users. i.e.- a gangway that provides access to 20 BIG and 20 non-BIG slips, so 50% eligible
  - Up to 75% of that 50% could be covered with a BIG award



BIG Tier II FY22  
St. John's Yacht Harbor

# Your Application- Preaward Costs, Contingency, Program Income

**Preaward costs** are allowable for '**soft cost**' activity

- Can include site surveys, technical studies, preparing drawings, plans, and specs

- Request for Preaward Costs needs to be included in proposal

- Only reimbursable if the project is awarded and obligated

You are allowed to include **Contingency costs**.

- Can provide for events or conditions which would increase costs indeterminable at the time of the estimate (proposal)

- Must be reasonable

- Explain how they were calculated using a broadly accepted estimating method.

**Program Income**-gross income earned...that is directly generated by a grant-supported activity, or earned as a result of the grant, during the period of performance.

- Try to fully complete project prior to opening new infrastructure for business.

# Your Application- Match

Applicants are required to provide at least 25% of the project cost to be eligible for funding

Additional match above initial 25% is a factor in the ranking criteria

The initial 25% match can be in-kind or cash

Any match above 25% must be cash contributions

Match can't be other federal funding source

\*Proposals are ranked in part by how much match is provided by the marina

Percent cash match	Points
26-30	1
31-35	2
36-40	3
41-45	4
46-50	5
51-80	6
81 or higher	7

# Your Application- Ranking Criteria

## Ranking Criteria

## Points

### *A. Need, Access, and Cost Efficiency*

20 total

(1) More or Improved Facilities

0-10

(2) Benefits justify costs

0-7

(3) Significant destinations

0-3

**36 Points Total**

### *B. Match and Partnerships*

10 total

(1) More than minimum match

0-7

(2) Partnerships

0-3

### *C. Innovation*

6 total

(1) Improve User Access

0-3

(2) Innovative Components

0-2

(3) Environmental Stewardship

0-1

# BIG Ranking Criteria

A. Need, Access, and Cost Efficiency

20 total points

*Will the proposed boating infrastructure meet a need for more or improved facilities?*  
(0-10 points)

- Construct a new facility in an area lacking facilities but where eligible vessels travel or would travel.
- Renovate a facility to improve physical condition, follow building codes, improve safety, or adapt to a new purpose with a demonstrated need.
- Physical improvements including reducing wave action, increasing depth, or other improvements that increase accessibility for eligible vessels.
- Expand existing facility that currently is unable to accommodate demand.
- Other improvements to accommodate a demonstrated eligible need.

# BIG Ranking Criteria

A. Need, Access, and Cost Efficiency

20 total points

*Will eligible users receive benefits from the proposed boating infrastructure that justify the cost of the project? (0-7 points)*

- Factors considered:
  1. Total cost of project.
  2. Total benefits to eligible users.
  3. Reliability of data and information used to derive costs/benefits.
- Must support benefits by clearly listing and discussing in the project Statement how they relate to Need.
- Most benefits for the least amount of money.

# BIG Ranking Criteria

## A. Need, Access, and Cost Efficiency

20 total points

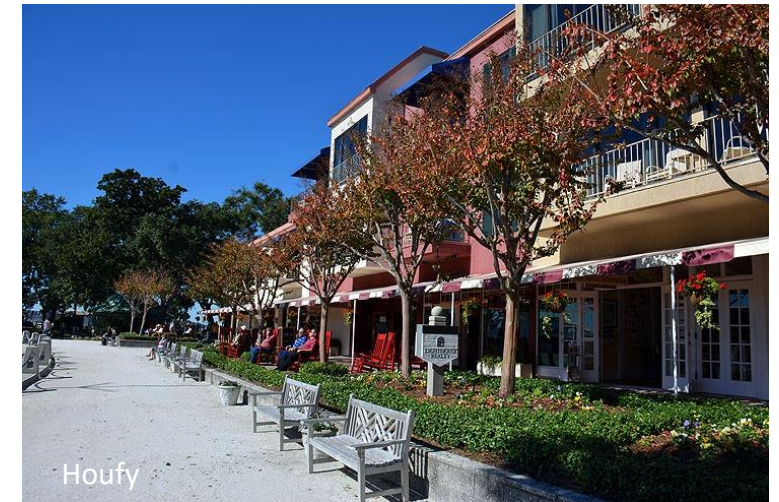
*Will the proposed boating infrastructure accommodate boater access to significant destinations and services that support transient boater travel? (0-3 points)*

- Factors considered:

1. Degree of access that the BIG-funded facility will provide.
2. The activity, event, or landmark that makes the BIG-funded facility a destination, how well known the attraction is, how long it is available, and how likely it is to attract boaters.
3. The availability of services near the BIG-funded facility, how easily boaters can access them, and how well they serve the needs of eligible users.



Golf



Shopping

# BIG Ranking Criteria

## B. Match and Partnerships

10 total points

***Will the proposed project include private, local, or State funds greater than the required minimum match? (0-7 points)***

- Match contribution may be from a State, a single source, or any combination of sources.

### Percent % Cash Match

### Points

26-30

1

31-35

2

36-40

3

41-45

4

46-50

5

51-80

6

81 or higher

7



# BIG Ranking Criteria

B. Match and Partnerships

10 total points

*Will the proposed project include contributions by private or public partners that contribute to the project objectives? (0-3 points)*

- Contributions or actions must contribute directly and substantively to the completion of the project.
- To qualify, a partner's contribution must be necessary to accomplish the project objectives.
- Grant application must state specifically how the partner's contribution helps construct, renovate, or maintain the project or otherwise contribute.

If the community supports this project show how it is beneficial to the area.

# BIG Ranking Criteria

B. Match and Partnerships

10 total points

*Will the proposed project include contributions by private or public partners that contribute to the project objectives? (0-3 points)*

- Partner:

1. Non-Federal entity.
2. Federal agency other than the USFWS.
3. Partner must commit to a financial contribution, an in-kind contribution, or to take a voluntary action during the grant period.
4. A government entity may be a partner unless its contribution to completing the project is a mandatory duty of the agency. A voluntary action is a partnership.

# BIG Ranking Criteria

C. Innovation

10 total points

*Will the proposed project include physical components, technology, or techniques that improve eligible-user access? (0-3 points)*

**Will the project increase the availability of the BIG-funded facility for eligible users or improve access to the facility by:**

1. Using a new technology or technique.
2. Apply a new use of an existing technology or technique.
3. Points will not be awarded for following access standards set by law, but instead for going beyond the minimum requirements.
4. To receive consideration, you must describe in the grant application the current standard and how you will exceed it.

# BIG Ranking Criteria

C. Innovation

10 total points

*Will the proposed project include innovative physical components, technology, or techniques that improve the BIG-funded project? (0-2 points)*

Examples include those that:

1. Extended the Useful Life of the BIG-funded infrastructure.
2. Designed to allow the operator to save costs, decrease maintenance, or improve operation.
3. Designed to improve BIG-eligible services or amenities.
4. Used to reduce negative environmental impacts during construction.
5. Reduce the carbon footprint of the BIG-funded facility.

# BIG Ranking Criteria

C. Innovation

10 total points

*Has the facility demonstrated commitment to environmental compliance, sustainability, and stewardship and been officially recognized by an agency or organization? (0-1 points)*

- Will consider if the facility has received official recognition for its voluntary commitment to environmental compliance, sustainability, and stewardship by exceeding regulatory requirements.
- Official recognition must be part of a voluntary, established program administered by a Federal, State, or local government agency, Sea Grant or equivalent entity, or a State or Regional marina organization.
- The established program must require the facility to use management and operational techniques and practices that will ensure it will continue to meet the high standards of the program and must contain a periodic review component.
- The facility must have met the criteria required by the established program and received official recognition at the time of grant application.

\*\*\*SC Sea Grant Clean Marina Program\*\*\*

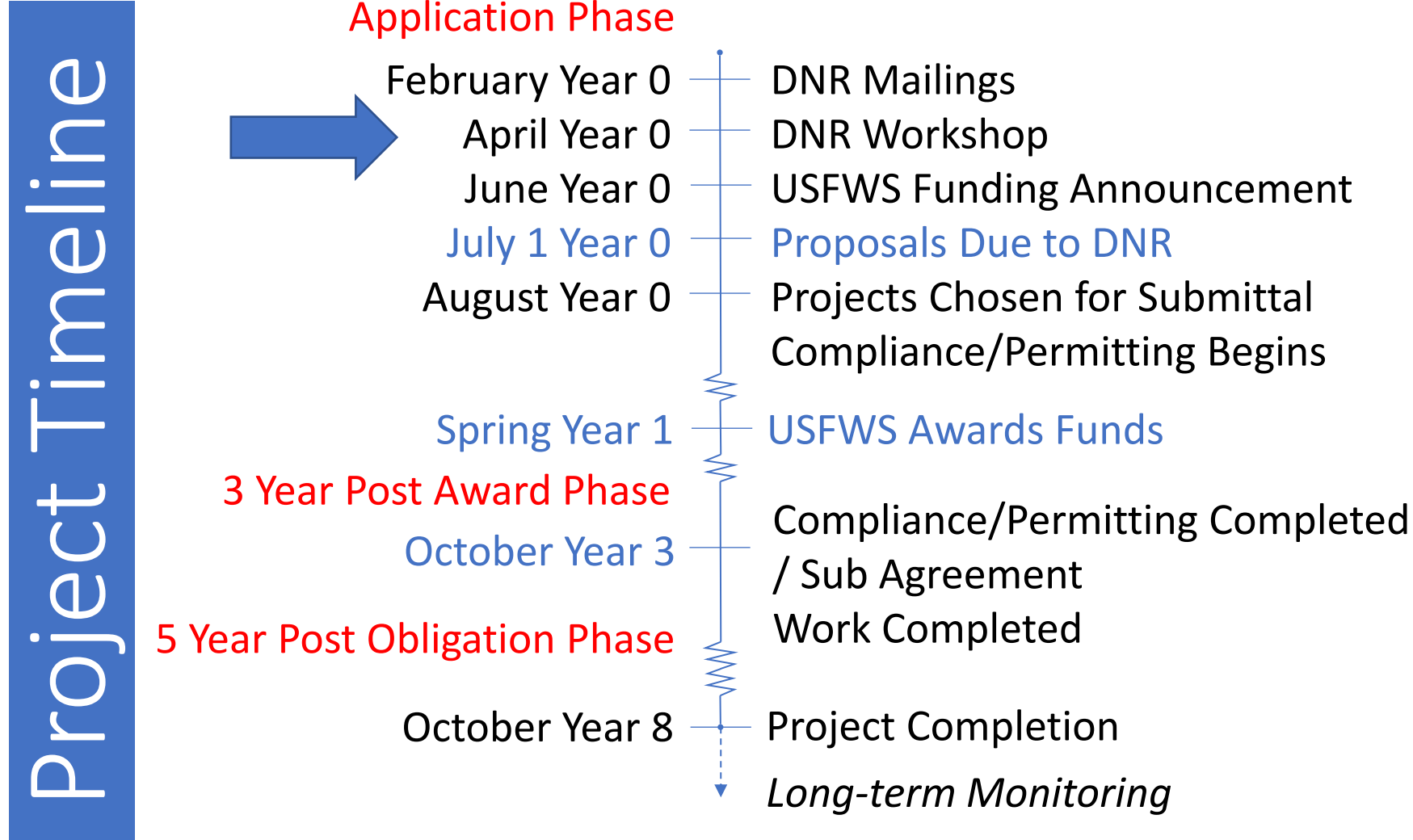
What Happens If I Get The Award & Compliance

# Post Award Phase

Subgrantee provides required permits to SCDNR (SCDES/BCM; USACE)

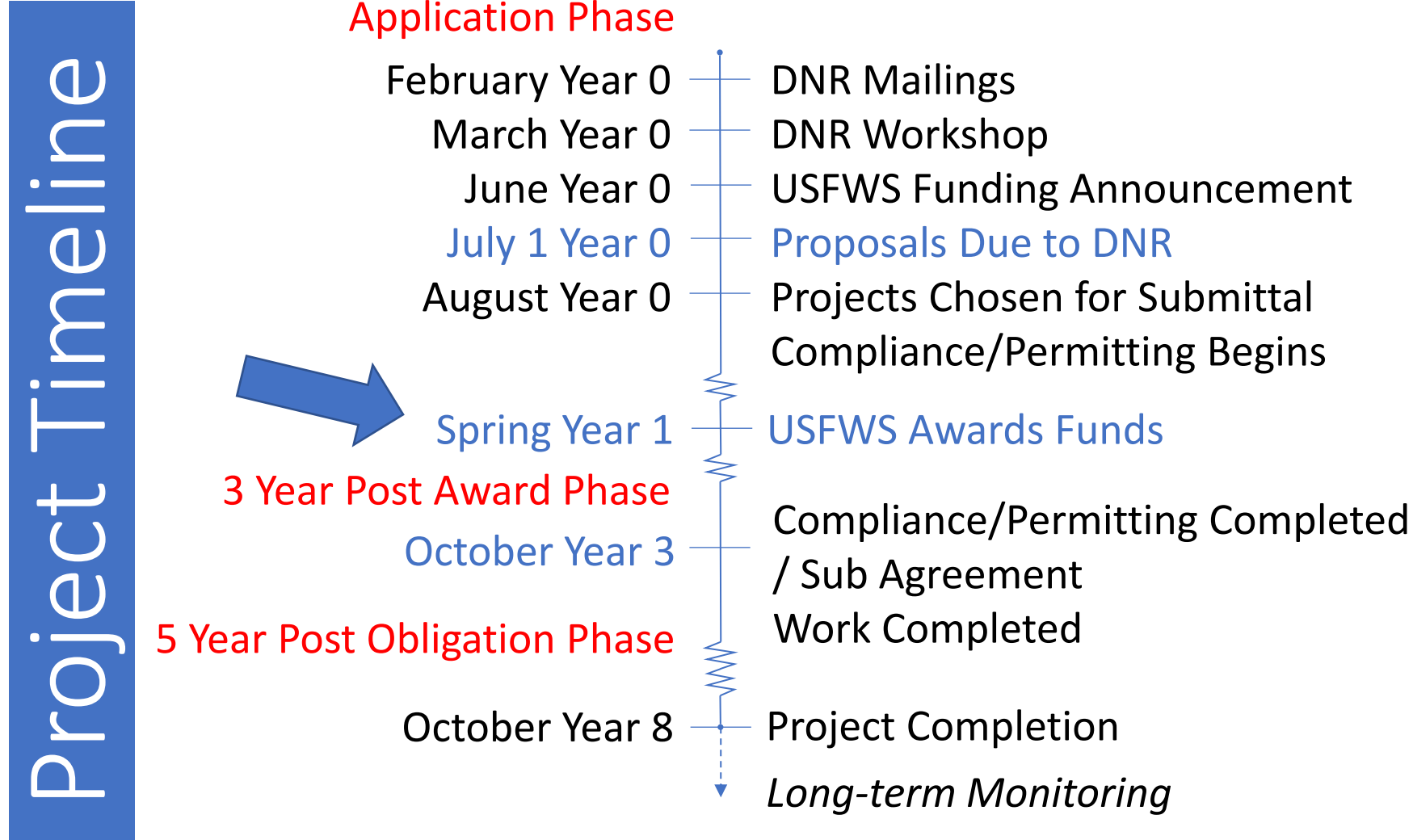
- Could take up to **8 months**
  - Start this process ASAP or have them prior to grant application
- Environmental Compliance documents
- Subrecipient Agreement with SCDNR
  - **DO NOT START CONSTRUCTION UNTIL YOU HAVE A SUBRECIPIENT AGREEMENT IN PLACE**

# Boating Infrastructure Grant Program

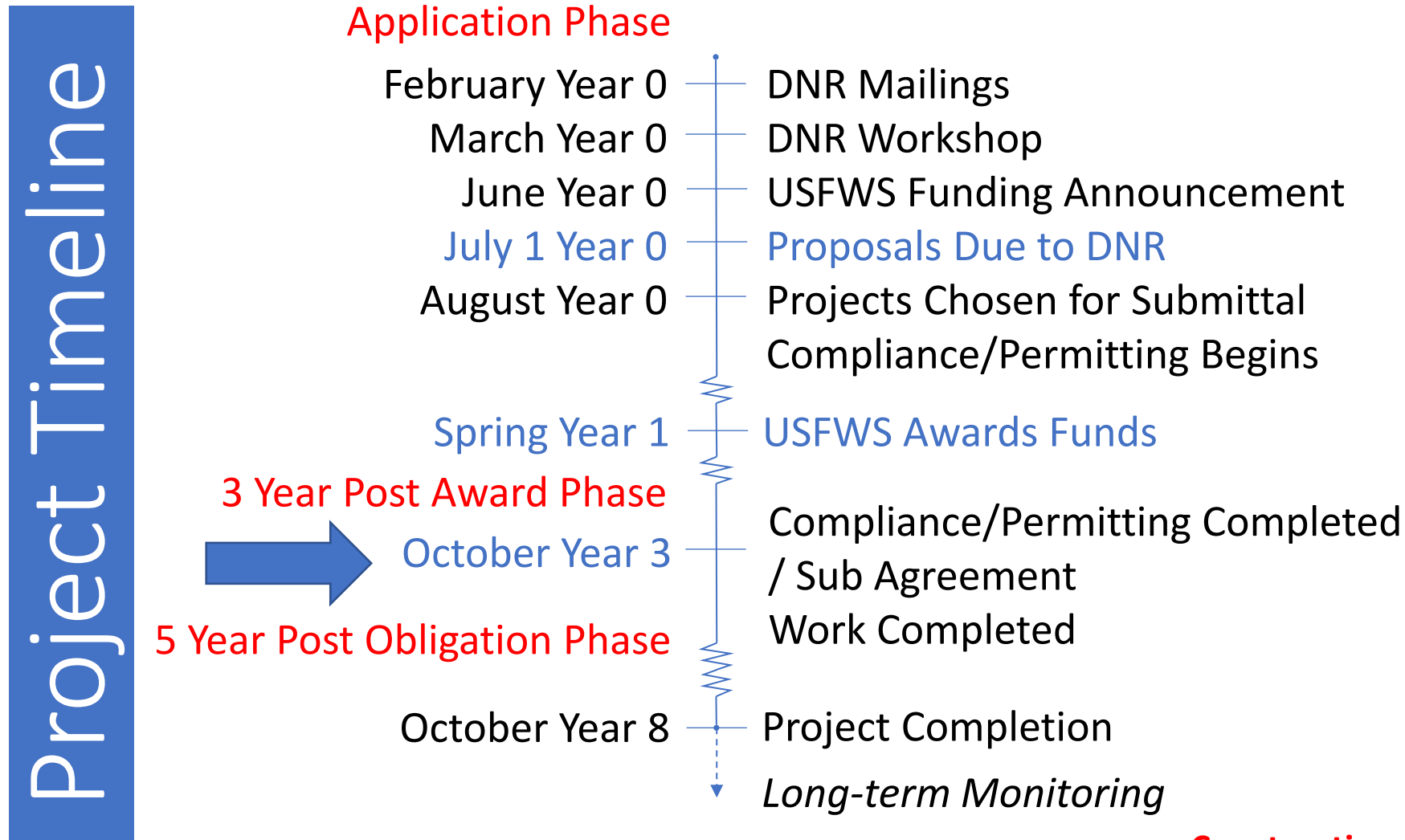




# Boating Infrastructure Grant Program



# Boating Infrastructure Grant Program



**Construction cannot begin until a subrecipient agreement is executed.**

# Monitoring

- Annual Monitoring of BIG funded Projects during useful life



- Annual monitoring of structures
- Useful life – 20 years or more
- Signs must be posted at transient docks identifying they received funding from Sport Fish Restoration Program
- Maintain facilities under agreement
- Agreement will transfer to new owners if sold
- Use UAV imagery to conduct compliance inspections



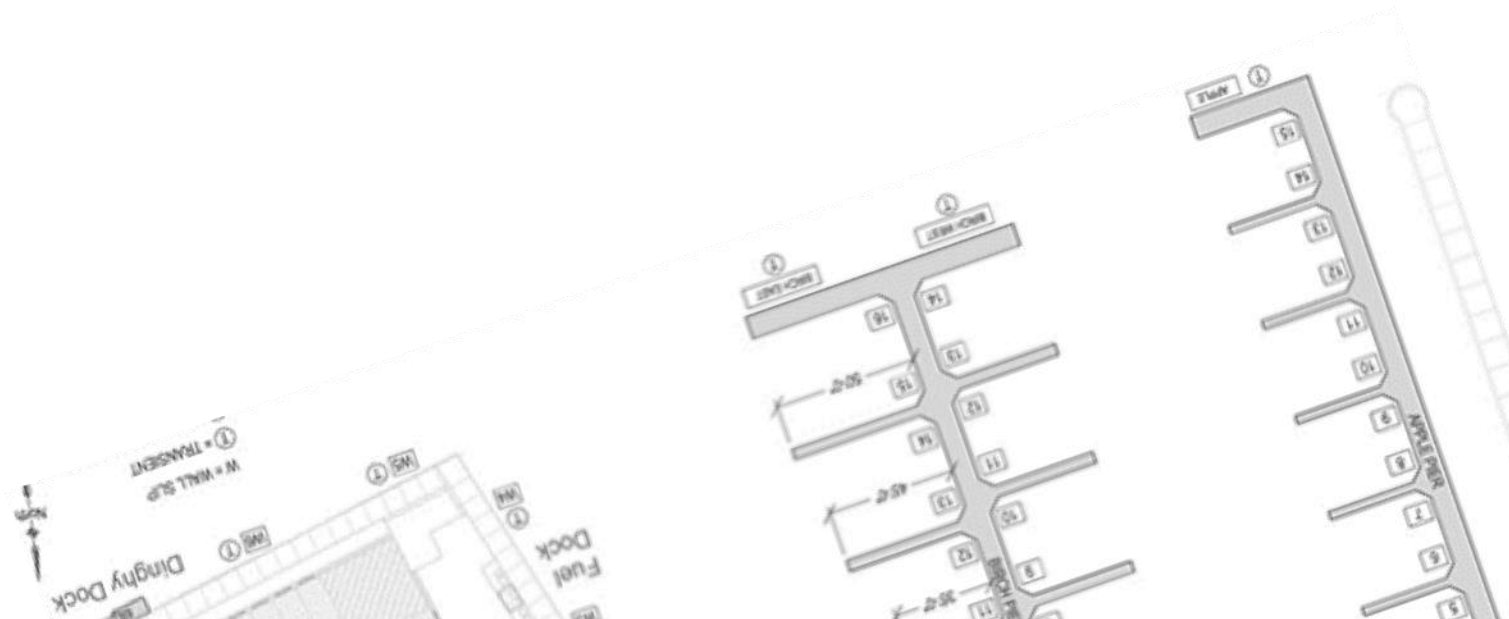
Doing Business with SCDNR, Reimbursements

# BIG Program and Process



## Subrecipient Agreements

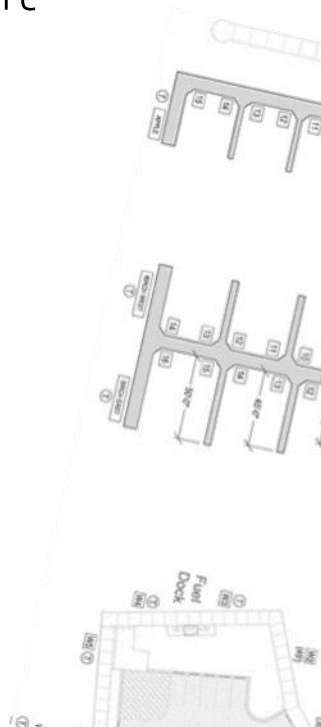
Kim Joyner  
Grants Coordinator  
SCDNR Marine  
Resource Division





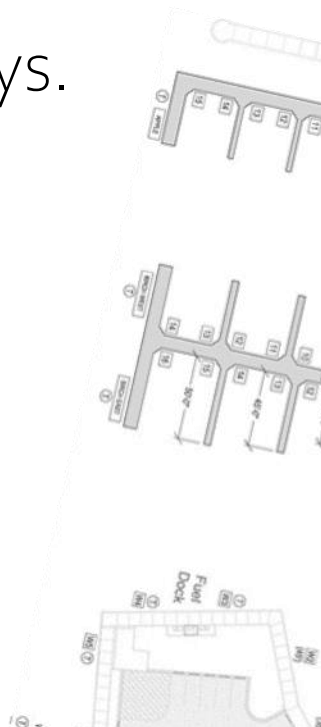
# What is a Subrecipient Agreement?

- Establishes a reimbursable agreement between the subrecipient and SCDNR.
- Construction can begin after the Subrecipient Agreement is fully executed and must be completed within the Subrecipient Agreement timeframe, unless an extension is requested and granted.
- Subrecipient pays for construction and submits a reimbursement request to DNR for reimbursement.



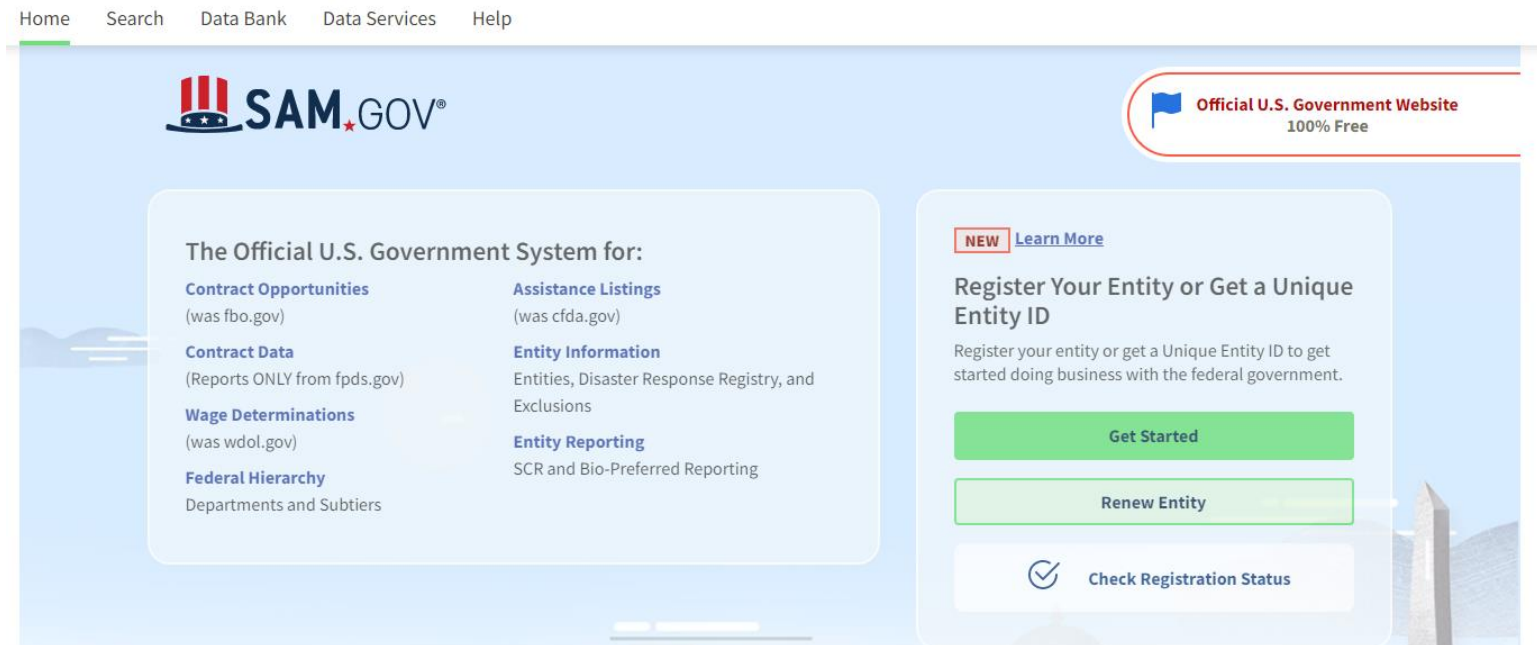
# Before the Subrecipient Agreement

- Before a Subrecipient Agreement can be issued, the subrecipient must have their Unique Entity ID (SAM) and should also be registered on the SC Vendor Listing.
- It is imperative that all entity information (legal name, address, etc.) match across all registrations to avoid possible reimbursement delays.



# Unique Entity ID Registration

- Entities that do not have an active or inactive SAM.gov registration will have to go to SAM.gov and select Get Started.



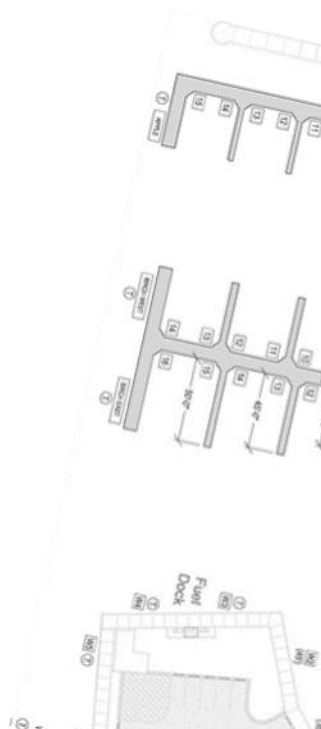
**NATURAL RESOURCES SOUTH CAROLINA DEPARTMENT** ● Active Registration

Unique Entity ID	CAGE Code	Physical Address
D49LXB3BR677	1ECW1	1000 ASSEMBLY ST, COLUMBIA, SC 29201 USA

Entity

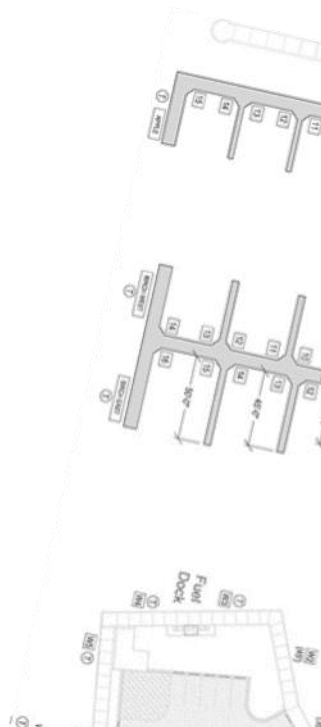
Expiration Date  
Dec 13, 2024

Purpose of Registration  
All Awards



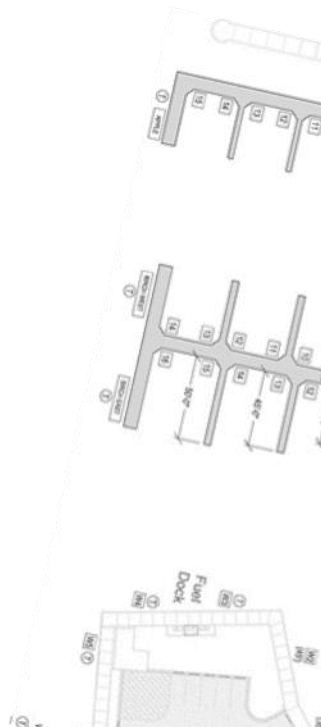
# SC Vendor Listing Registration

- Registration is necessary in order to do business with and receive reimbursement from SCDNR.
- Vendor registration may take up to 3 business days.
- It is important to ensure information entered in the registration application matches the information submitted for the SAM Registration.
- Note, the information entered in the SC Vendor Listing Registration should match the information listed on the Reimbursement Request to avoid potential reimbursement delays.



# Helpful Links

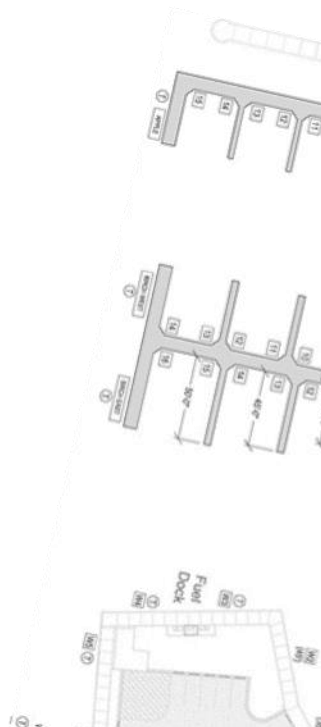
- UEI Number - <https://sam.gov/content/entity-registration>
- SC Vendor Registration - <https://procurement.sc.gov/doing-biz/registration>






# Risk Assessment

- Before a Subrecipient Agreement can be issued, the subrecipient must complete a Pre-Award Risk Assessment.
- The Risk Assessment will be sent over to the subrecipient by the BIG Program Coordinator.
- The Risk Assessment is a self-assessment completed by the subrecipient and verified by SCDNR.
- Please provide basis for rating and other comments to support each categories rating.
- Once complete, send Risk Assessment back to the BIG/CVA Program Coordinator and copy [GrantSubmissions@dnr.sc.gov](mailto:GrantSubmissions@dnr.sc.gov).
- Risk Assessments are good for 1 calendar year.





South Carolina Department of Natural Resources  
c/o Grants Office  
PO Box 167  
Columbia, SC 29202-0167

Federal Award #:

Grant #:

Grant Coordinator:

Date:

Clear Form

Print Form

PRE-AWARD SUBRECIPIENT RISK ASSESSMENT

Prior to making sub-award of any federal funds for grants or cooperative agreements, the South Carolina Department of Natural Resources (SCDNR) is required by (2 CFR Part 200) to conduct a pre-award risk assessment of proposed subrecipients. To assist SCDNR in completing its responsibilities, please complete the attached assessment. Your response to these questions will be relied upon by SCDNR and are deemed a material part of the application. SCDNR may seek to verify each response or request additional information to evaluate risk. Upon completion please return to: SCDNR, c/o Grants Office, PO Box 167, Columbia, SC 29202-0167 or via email at [GrantSubmissions@dnr.sc.gov](mailto:GrantSubmissions@dnr.sc.gov).

APPLICANT ORGANIZATION INFORMATION

Name of Organization:

Type of Organization:

FY:

Address:

City:

State:

Zip:

Employer Identification Number (EIN):

DUNS Number:

Instructions:

- Complete this form once a Fiscal Year (FY) for each potential recipient who could be awarded one or more grants or cooperative agreements from the program in the open FY. The results of this risk assessment will apply to all awards to the recipient in the open FY.
- For each category below, enter a numerical rating of 1=Low, 2=Medium or 3=High in the Rating box. Use the information provided under the Rating Description sections to assist you in assigning a rating to each category. If not a new recipient, consider the recipient's performance on all currently open and recently closed awards, when applicable to the risk category.
- For each category below, specify in the "Basis for Rating and Other Comments" field the factors that contributed to the rating entered. Provide enough detail to give an independent reviewer a clear understanding of the rationale used to determine the rating. If documents exist to support your rating (e.g., performance report on previous award) identify the document(s) and specify the location of the document(s). Here is an example of the type of detail to be entered in the "Basis for Rating and Other Comments" fields:  

Category 1 Rating = 1; "Basis for Rating and Other Comments" field reads: *The recipient has successfully implemented awards under our program in the past. Some projects include sub-recipients and construction, and recipient managed those well. Summaries of past project results are available in our program database.*

South Carolina Department of Natural Resources  
Financial Assistance Recipient Risk Assessment

Category 1: POTENTIAL FOR IMPLEMENTATION PROBLEMS Rating:

Category 1 Rating Descriptions

1=Low:	Project has no identifiable challenges; no past issues; typical project period for the program or project type; well-qualified recipient; project not complex; no sub-recipients; recipient has all equipment required for the performance of the project.
2=Medium:	New project for recipient; one or more sub-recipients; longer than typical project period for the program or project type; unproven recipient; recipient has had some issues with implementation on other awards; some challenges or potential challenges identified, such as recent staff turnover or reorganization that could affect implementation; recipient does not have all equipment required for the performance of the project but, as noted in its application package, has plans in place to obtain necessary equipment in advance of need.
3=High:	Project has multiple sub-recipients; complex project; multiple partners; construction project; recipient has had significant issues with implementation on other awards; significant challenges identified; recipient does not have all equipment required for the performance of the project and has not secured sufficient resources to make sure lack of equipment does not significantly delay planned project activities.

Basis for Rating and Other Comments:

Category 2: FINANCIAL MANAGEMENT SYSTEM AND FUNDS MANAGEMENT RECORD Rating:

Category 2 Rating Descriptions

1=Low:	Recipient has received a Federal financial assistance award in the past, has a financial management system in place that meets the applicable funds management requirements in 2 CFR 200, and the program has never identified any funds management issues on previous awards to recipient.
2=Medium:	Recipient has received an award in the past, has a financial system in place that meets the applicable funds management requirements in 2 CFR 200, but has had funds management issues on a current or previous award(s). Recipient was responsive to SCDNR communications or requests for information or action in regards to identified issues. Issues were resolved.
3=High:	Recipient has never received a Federal financial assistance award (does not have experience managing Federal funds); or Recipient has received an award in the past and has had significant funds management issues on a current or previous award(s), such as routinely submitting incorrect financial reports, requesting more than immediate cash needs, major variances between budget and actual expenditures, difficulty maintaining required matching funds, disallowed costs, among others. One or more reports of waste, fraud or abuse currently under investigation or determined to be valid. Recipient was not responsive to SCDNR communications or requests for information or action in regards to identified issues. Issues were never resolved.

Basis for Rating and Other Comments:

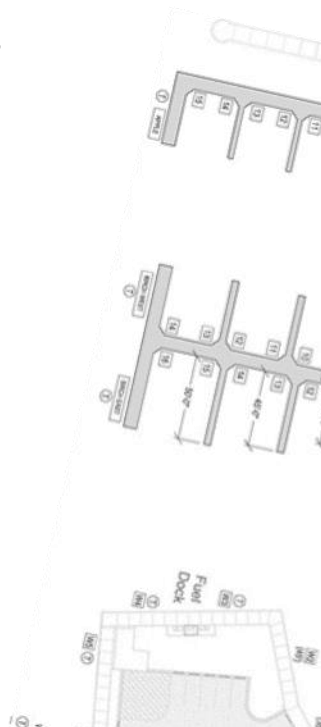
Category 3: PERFORMANCE TRACK RECORD Rating:

Category 3 Rating Descriptions

1=Low:	Recipient met all proposed outcomes and/or deliverables on previous award(s); on schedule to meet proposed outcomes and/or deliverables on current award(s). Recipient met most proposed outcomes and/or deliverables on previous award(s) and reason(s) for delay or non-performance was (were) unavoidable; on schedule or only slightly delayed to meet proposed outcomes and/or deliverables on current award(s).
2=Medium:	Recipient may have had issues related to compliance with award terms and conditions on current or past award(s) but recipient was responsive to SCDNR communications or requests for information or action related to the issues. Issues were resolved.
3=High:	Recipient has no past or current award with the SCDNR, or has failed to deliver proposed outcomes and/or deliverables on previous award(s); reason(s) for delay or non-performance was (were) unavoidable; significantly behind schedule or failing to meet maintenance of effort required on current award(s) due to failures within recipient's control to correct. Recipient significantly failed to comply with award terms and conditions. Recipient was not responsive to SCDNR communications or requests for information or action related to the issues. Issues were never resolved.

# Subrecipient Agreement

- The Subrecipient Agreements include:
  - Subrecipient General Information
  - Funding Allocation
  - Contact Information
  - Attachment A - Scope of Work
    - Objectives and Timelines, Performance Measures and Deliverables, and Progress Reports
  - Attachment B - Budget and Payment Provisions
    - Budget Detail, Reimbursement Periods, Other Special Budget Provisions, and Payment Requests Requirements
  - Attachment C - Federal Funds Grant Provisions
  - Attachment D - SCDNR Terms and Conditions
  - Attachment E – Other Grant Provisions





# SOUTH CAROLINA DEPARTMENT OF NATURAL RESOURCES

## SUBRECIPIENT AGREEMENT

FEDERAL AWARDING AGENCY:

FEDERAL AWARD DATE:

FEDERAL AWARD IDENTIFICATION NUMBER (FAIN):

CFDA NUMBER/NAME:

TOTAL FEDERAL AWARD:

Office of Grants Administration (OGA) –only

SAM Check Date:  Initial:

SAM Expiration Date:

<https://www.sam.gov/portal/SAM/>

Print Screen must be placed in grant file

Risk Assessment Completed Date:  Initial:

Single Audit Check Completed Date:  Initial:

## South Carolina Department of Natural Resources Subrecipient Agreement

### SECTION I – SUBRECIPIENT GENERAL INFORMATION

Grant Reference Number (SCDNR):		Subrecipient Reference Number:	
Grant Title:			
Subrecipient:		DUNS#:	Indirect Cost Rate:
Subrecipient Principal Investigator:		PTE Principal Investigator:	
Address:		City/State:	Zip Code:
Award Start Date:		Award End Date:	Fiscal Year End Month:
Amount Previously Awarded: \$		Amount Awarded This Action: \$	Total Award Amount to Date: \$ 0.00
Original: <input type="text"/>	Date of Agreement: <input type="text"/>	FFATA: <input type="text"/>	Cost Sharing: <input type="text"/>
Amendment #: <input type="text"/>			
If this action is an amendment, please select applicable:			
Funding Allocation: <input type="text"/>		Performance Period: <input type="text"/>	Other: <input type="text"/>
Reason for Modification: <input type="text"/>			
DUNS Registered Name (if different than Subrecipient's name): <input type="text"/>			

### SECTION II – FUNDING ALLOCATION

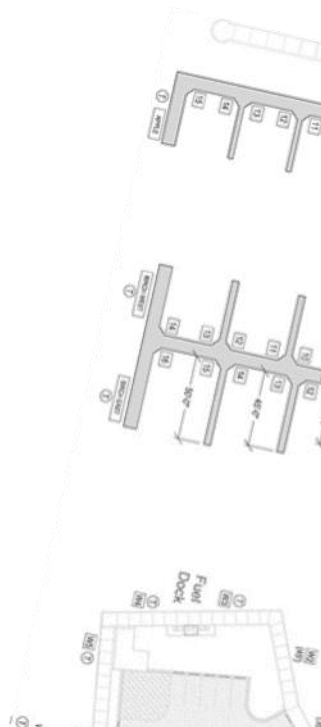
Federal Project Description:			
Federal Awarding Agency:			
Pass Through Agency (when applicable):			
Awarded Previously	Awarded This Action	Cumulative Award	Total Awarded –All Funds
		\$ 0.00	\$ 0.00

### SECTION III – CONTACT INFORMATION

Fiscal Contact- Granting Agency:	Program Contact- Granting Agency:	Subrecipient Contact:
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

# Subrecipient Agreement - Attachment E

- Attachment E contains other grant provisions associated with the Subrecipient Agreement.
- For BIG Subrecipient Agreements, these provisions include:
  - Proof of Ownership or Control of Project Site
  - Permits and Authorizations
  - Design and Construction Standards
  - Special Requirements for Management of Facility
  - Reimbursement by Subrecipient
  - Recording of Notice of Grant Agreement



# Attachment E – Recording of Notice of Grant Agreement

- Subrecipient must record a notice of agreement referencing the agreement, using the template attached to the Agreement.
- Prior to being reimbursed by SCDNR, the Subrecipient must provide DNR with a copy of the recorded notice instrument.

STATE OF SOUTH CAROLINA     )  
  ) NOTICE OF GRANT AGREEMENT  
COUNTY OF \_\_\_\_\_ ) ([Name of Grant Program] Grant)

Notice is hereby given that [legal name of Subrecipient], a [State] [describe Subrecipient ~ state agency, county, city, charitable organization, corporation, LLC, etc.], ("Subrecipient"), with a mailing address of \_\_\_\_\_ is the owner of a certain piece or parcel of land located in \_\_\_\_\_ County, South Carolina pursuant to that deed recorded in Deed Book \_\_\_\_\_ at Page \_\_\_\_\_ and designated as tax map parcel number \_\_\_\_\_ (the "Property").

The Subrecipient received and utilized federal funds provided through the South Carolina Department of Natural Resources (SCDNR) pursuant to a \_\_\_\_\_, 20\_\_\_\_ subrecipient agreement (Federal Grant Number: \_\_\_\_\_ / Grant Reference Number (SCDNR): \_\_\_\_\_) to \_\_\_\_\_ under the U.S. Fish and Wildlife Service's \_\_\_\_\_ Grant Program. A copy of the subrecipient agreement is kept on file at the offices of the SCDNR in Columbia, S.C.

The Subrecipient hereby confirms its commitment to the terms of the subrecipient agreement as they relate to the Property and facilities. To ensure the public benefits from use of such funds, the public use and access of the funded project must be maintained for a minimum of **twenty** years following the most recent receipt of federal aid. Conversion of the Property or facilities to an inconsistent use will require reimbursement of funds pursuant to the subrecipient agreement and federal law.


The terms of this Notice shall run with the title to the Property and be binding upon the Subrecipient, and its designees, successors, and assigns.

This Notice of Grant Agreement shall be incorporated by reference into any subsequent deed or other legal instrument by which the Subrecipient divests itself of any interest in all or a portion of the Property.




# Subrecipient Amendment Agreements

- An Amendment may be issued for the following reasons:
  - Change in Scope of Work
  - Change in the Period of Performance
  - Change in the Award Amount

 <b>SOUTH CAROLINA DEPARTMENT OF NATURAL RESOURCES</b> <b>DNR</b>		<b>Clear Form</b>	
<b>Subrecipient Amendment Agreement</b>			
Grant Reference Number (SCDNR):	Subrecipient Reference Number:	FAIN:	CFDA Number:
Name of Federal Awarding Agency:			
Grant Title:		SCDNR's Point of Contact:	
		Name:	
		Telephone:	
		Email:	
Subrecipient's Name/Address:	Name of Subrecipient's PI/Program Officer(s):	Telephone:	
		Email:	
Type of Action:	Amendment #:	Effective Date of This Action:	Period of Performance
<small>Alteration to Budget Modification</small>		From:	To:
Description of Action:			
To describe changes please check and include applicable attachment(s):			
<input type="checkbox"/> Scope of Work (Attachment A) <input type="checkbox"/> Budget Provisions (Attachment B) <input type="checkbox"/> Other (specify):			
Prior Total Award Amount:	Amount Awarded This Action:	Total Award Amount to Date:	Cumulative Match Amount:
		\$0.00	
DUNS #:	IDC Rate (when applicable)	FFATA (>= \$25,000)	
		<input type="checkbox"/> YES <input type="checkbox"/> NO	
Subrecipient Signatory Official (Name/Title)		Date:	
SCDNR Signatory Official (Name/Title)		Date:	
Robert H. Boyles, Jr., Director of South Carolina Department of Natural Resources			
SCDNR Subrecipient Amendment Agreement <b>Print</b> 2019.2.11			

# Annual Audit Certification

- Annual Audit Certification is required if agreement spans more than 1 fiscal year.
- The completed form should be returned to the BIG/CVA Program Coordinator and a copy must be sent to [GrantSubmissions@dnr.sc.gov](mailto:GrantSubmissions@dnr.sc.gov).



South Carolina Department of Natural Resources  
c/o Grants Office  
PO Box 167  
Columbia, SC 29202-0167

**DNR**

Federal Award #:

Grant #:

Subrecipient Agreement#:

Grant Coordinator:

Date:

**AUDIT CERTIFICATION FORM**

Organization Name: DUNS#: EIN#:

Contact Name: Title:

Address:

City: State: Zip Code:

Phone: E-mail:

Our records indicate that your organization was a subrecipient of federal funds through the South Carolina Department of Natural Resources (SCDNR). The federal government requires SCDNR to ensure all subrecipients of federal funds comply with the provisions of Uniform Guidance 2 CFR Part 200 Subpart F. Therefore, please complete the appropriate section below, save, print, and return the completed and signed Audit Certification Form and requested documentation to: SCDNR, c/o Grants Office, PO Box 167, Columbia, SC 29202-0167 or via e-mail at [GrantSubmissions@dnr.sc.gov](mailto:GrantSubmissions@dnr.sc.gov). Failure to return this response could result in a delay in processing future invoices for payment or other actions.

**Section A: Our Organization IS subject to the requirement of Uniform Guidance 2 CFR Part 200 Subpart F**

☐ We have not yet completed our Single Audit for the most recent fiscal year . We will provide a copy of the audit report, or link, within thirty (30) days of completion. We expect the audit to be completed by the following date:

☐ We have completed our Single Audit for the most recent fiscal year . The audit presented no material weaknesses, no material instances of noncompliance and no findings related to any subaward(s) from SCDNR. Please provide a copy or link to the audit report:

☐ We have completed our Single Audit for the most recent fiscal year . The audit noted instances of material weaknesses, material noncompliance, or findings related to subaward(s) from SCDNR for this period. Please provide a copy or link to the audit report, with relevant findings on page(s)  and our responses on page(s)

**Section B: Our Organization IS NOT subject to the requirement of Uniform Guidance 2 CFR Part 200 Subpart F**

We are not subject to the requirements of Single Audit for one of the following reasons:

☐ We are a for-profit organization.

☐ We are a foreign (non-U.S.) entity.

☐ We received less than \$750,000 in total federal funds during fiscal year

Therefore, in lieu of a Single audit we have enclosed:

☐ An audited financial statement.

☐ An independent auditor's management letter.

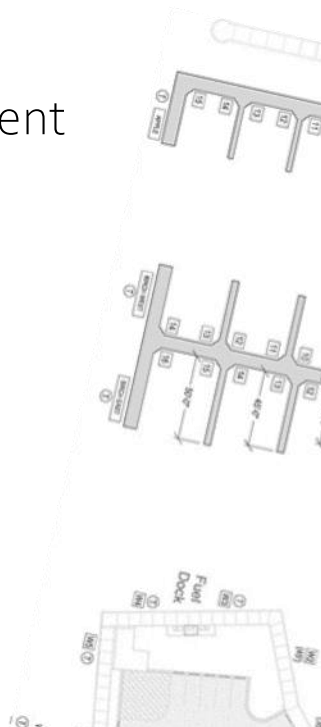
☐ Other (explain)

I certify that all above information characterizes the position of this organization of which I am an authorized representative. Further, I certify that all relevant material findings contained in the audit report, if applicable, have been disclosed.

Authorized Signature:  Date:

# Requesting Reimbursement

- Send Request for Funds Form, along with all paid receipts, to GrantSubmissions@dnr.sc.gov and copy (cc) [stoneb@dnr.sc.gov](mailto:stoneb@dnr.sc.gov).
- Receipts must be legible, include the date and total amount, and must be within the period of performance.
- Acceptable proof of payment includes:
  - Paid receipts
  - Invoices marked as paid with additional proof of payment (i.e. bank and/or credit card statement showing date invoice was paid)
- No costs can be accepted before the start date of the award!



# Request for Funds Form – Page 1

- Request for Funds Form must be submitted with the reimbursement request.
- Should include Current Expenses, Prior Expenses if there are any, and Cumulative Cost Share.
- Totals will automatically populate.
- Agency Authorized Program Signature (Marina signatures) is required.

\*see calculation sheet (p.2)

SECTION I – GENERAL INFORMATION						
Grant Title:			Subrecipient Reference Number/Name:			
Grantee Reference Number:			Subrecipient Address:			
Performance Period:	Report #:	City	State	Zip code		
Remit To: SCDNR-Office of Grants Administration P.O. Box 167 Columbia, SC 29202 or <a href="mailto:GrantSubmissions@dnr.sc.gov">GrantSubmissions@dnr.sc.gov</a>		Prepared By:		Email:	Tax ID	
				Phone:	Duns#:	
SECTION II – FUNDING REQUEST						
Description	Budget	Current Expenses	Prior Expenses	Total Expended	Remaining Budget	Cumulative Cost Share
				\$ 0.00	\$ 0.00	
				\$ 0.00	\$ 0.00	
				\$ 0.00	\$ 0.00	
				\$ 0.00	\$ 0.00	
				\$ 0.00	\$ 0.00	
				\$ 0.00	\$ 0.00	
				\$ 0.00	\$ 0.00	
				\$ 0.00	\$ 0.00	
Indirect Costs				\$ 0.00	\$ 0.00	
Totals	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CURRENT REIMBURSEMENT AMOUNT REQUESTED					\$ 0.00	

## CERTIFICATION

I, a duly authorized signatory for the referenced Subrecipient, certify that the data reported above is correct and all spending is in accordance with the approved award and that the amount requested is not in excess of either current needs or cumulatively for the term of the award.

\_\_\_\_\_  
Agency Authorized Program Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

# Request for Funds Form – Page 2

- Enter Type of Transaction (i.e. supplies, fuel, etc.)
- Enter Total Transaction Amount of each Type of Transaction
- The form will calculate the Amount to be Reimbursed by SCDNR and the Match Amount paid by the Grantee
- The Total Requested Reimbursement on this form should match the Current Reimbursement Amount Requested on Page 1

Federal Percentage Rate:  %

Grantee Percentage Rate:  %

\*Enter the type of Transaction (i.e. equipment purchase, etc.) and the total dollar amount of the transaction.  
The Amount to be Reimbursed and Match Amount fields will auto calculate base upon the federal and grantee percentage rate entered in the above noted fields.

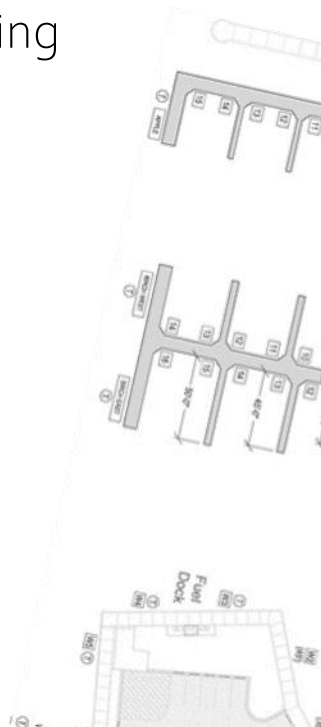
* Type of Transaction	* Total Transaction Amount	Amount to be Reimbursed (by SCDNR)	Match Amount (Grantee Portion)
<input type="text"/>	<input type="text"/>	<input type="text" value="\$ 0.00"/>	<input type="text" value="\$ 0.00"/>
<input type="text"/>	<input type="text"/>	<input type="text" value="\$ 0.00"/>	<input type="text" value="\$ 0.00"/>
<input type="text"/>	<input type="text"/>	<input type="text" value="\$ 0.00"/>	<input type="text" value="\$ 0.00"/>
<input type="text"/>	<input type="text"/>	<input type="text" value="\$ 0.00"/>	<input type="text" value="\$ 0.00"/>
<input type="text"/>	<input type="text"/>	<input type="text" value="\$ 0.00"/>	<input type="text" value="\$ 0.00"/>
<input type="text"/>	<input type="text"/>	<input type="text" value="\$ 0.00"/>	<input type="text" value="\$ 0.00"/>
<input type="text"/>	<input type="text"/>	<input type="text" value="\$ 0.00"/>	<input type="text" value="\$ 0.00"/>
Totals	<input type="text" value="\$ 0.00"/>	<input type="text" value="\$ 0.00"/>	<input type="text" value="\$ 0.00"/>

Total Requested Reimbursement:  
Period of Request for Reimbursement:

to

# Reimbursement Delays

- Common reasons reimbursements are delayed include:
  - Documentation was completed inaccurately and was returned to Subrecipient for corrections
  - Lack of proper documentation
    - Printed receipts with legible date and transaction amount.
    - Invoices marked as paid along with a screenshot of the payment on the company's banking statement showing when payment was processed.
  - Vendor information doesn't match
    - Vendor information on the reimbursement request does not match what is listed on the SC Vendor Listing



# Questions?





# Program Resources and Other Opportunities

## Ben Stone

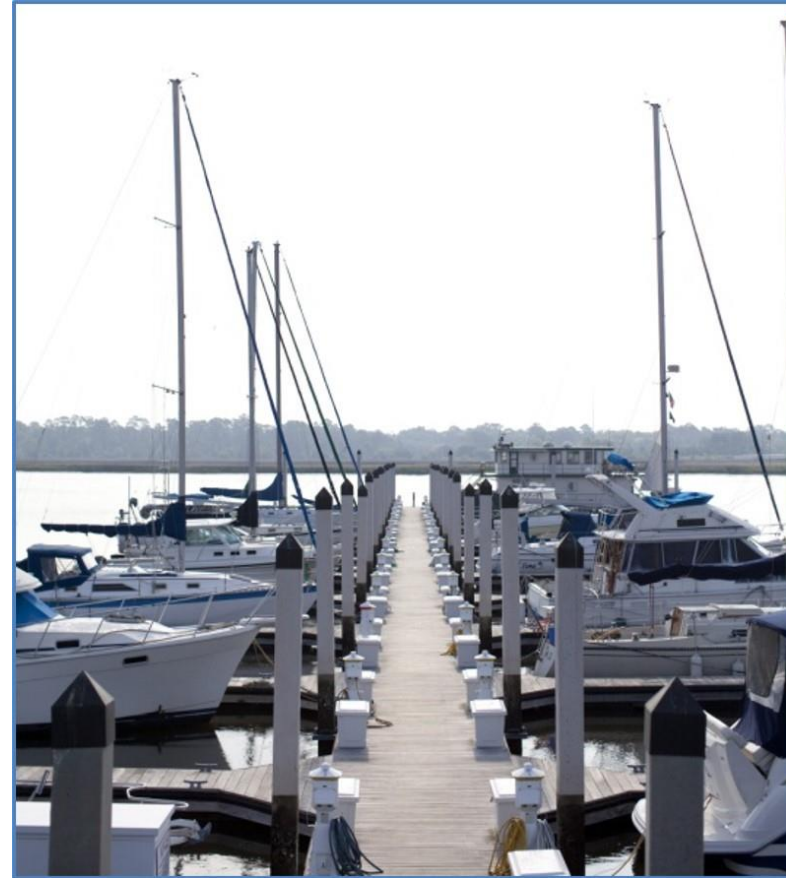


- **Voluntary certification program recognizing marinas, boatyards, and yacht clubs**
- **Purpose is to reduce pollution from marinas to protect and improve local water quality in South Carolina**
- **State agency-led with oversight from technical advisory committee including marina industry professionals**



# Benefits of Becoming a Clean Marina

- More compliant
- More prepared for emergencies
- More resilient
- Better educated marina operators and boaters = greater stewardship
- More appealing/attractive to boaters
- 1 Point on BIG Application



# Important Take Aways

- BIG Funding must be used to benefit Transient Recreational Boaters at least 26' in length
- Applications Due to me July 1, 2025
  - SC BIG Committee Provide Feedback
- Due to USFWS Sept. 2025(NOFO released in June)
- Refer to shared resources for application help

# Resources

Ben Stone  
BIG/CVA Program Coordinator  
stoneb@dnr.sc.gov  
843-953-9062

<https://www.dnr.sc.gov/marine/big/resources.html>

Google-SCDNR BIG

**An Applicant's Guide to the  
Boating Infrastructure Grant Program**



**Published by the  
States Organization for Boating Access**



<https://sobaus.org/resources/publications>